



PEHSC Board of Directors and Annual Council Webinar

Tuesday, March 21, 2017

(Rescheduled from March 15, 2017)

Minutes

CONVENE BOARD OF DIRECTOR'S MEETING

Mr. Jones, President, began the meeting at 10:00 am by thanking everyone that called in to the meeting.

BOARD MEMBERS PRESENT

Allegheny County EMS Council – Douglas Garretson
Ambulance Association of Pennsylvania (AAP) – Donald DeReamus
Ambulance Association of Pennsylvania (AAP) – Heather Sharar
Center for Emergency Medicine of Western Pennsylvania, Inc. – Walt Stoy, PhD.
Cetronia Ambulance Corps. – Chris Peischl
City of Allentown EMS – Eric Gratz
City of Allentown EMS – Matthew Brett
Emergency Medical Services Institute – Thomas McElree, Esq.
Emergency Nurses Association – Kay Ella Bleecher, RN
First Aid and Safety Patrol of Lebanon – Anthony Deaven
Good Fellowship Ambulance and EMS Training Institute – Timothy Bossert
Harrisburg Area Community College – Robert Bernini
Highmark, Inc. – Robert McCaughan
Lehigh Valley Health Network – Joel Calarco
Northwest EMS Inc. – Scott Kingsboro
Penn State Milton S. Hershey Medical Center – Steven Meador, MD
Pennsylvania ACEP – Bryan Wexler
Pennsylvania Fire and Emergency Services Institute (PFESI) – Donald Konkle
Pennsylvania State University – J. David Jones
Philadelphia University – Jean Bail, RN, Ed.D.
Reading Health System – Mervin Wertz
Second Alarmers Assn. and Rescue Squad of Montgomery Cty. – Ken Davidson
UPMC Presbyterian – Ronald Roth, MD
Valley Ambulance Authority – J.R. Henry
Valley Ambulance Authority – Melvin Musulin
VFIS/Education and Training Services – William Niehenke
Wellspan York Hospital – Steven Schirk, MD

COUNCIL MEMBERS PRESENT

American Heart Association – Great Rivers Affiliate – Alexander Kuhn
Burholme EMS – Tim Hinchcliff
Burholme EMS – Blake Bradley
Center for Emergency Medicine of Western Pennsylvania, Inc. – Walt Stoy, Ph.D.
Chester Co. Department of Emergency Services – Harry Moore
Chester Co. EMS Council, Inc. – Leo Scaccia
Cumberland Goodwill EMS – Nathan Harig
Horsham Fire Company No 1 – Duane Spencer
Lawn Fire Co. Ambulance – Steven Mrozowski
LTS EMS Council – Wendy Hastings
Main Line Health – Christopher Knaff
Non-Profit Emergency Services of Beaver County – Steven Bailey
Pennsylvania Athletic Trainer’s Society – Robert Shank, Ed.D
Southern Alleghenies EMS Council – Carl Moen
Southern Chester County EMS – Robert Hotchkiss
Uwchlan Ambulance Corps. – Emily McCarthy

DEPARTMENT OF HEALTH, BUREAU OF EMS STAFF

Richard Gibbons, Director
John Englert

PEHSC STAFF

Janette Swade, Director
Donald Potter
Tom Winkler
Angie Poorman
Patti Morrison

OTHERS

Josh Stuart – EMSC Chair

APPROVAL OF MINUTES

A Motion was made by Mr. Deaven and seconded by Dr. Stoy to approve the previous board meeting minutes of December 14, 2016. (Motion passed.)

TREASURER’S REPORT

Dr. Roth, Treasurer, provided the following financial update:

ACCOUNT	ACCOUNT DESCRIPTION	7/31/2016	8/31/2016	9/30/2016	10/31/2016	11/30/2016	12/31/2016	1/31/2017
Contract Fund	2016-2017 Contract Amount \$538,224.00	69,683.92	87,115.84	143,726.20	106,589.84	101,581.11	47,742.53	99,499.18
Payroll Account	Transfer Account	8,509.94	6,735.02	4,226.87	20,250.04	11,644.79	8,099.57	2,631.76
Investment Income Fund	Income from Previous Investments HRA	14,495.65	14,417.54	14,345.06	14,295.33	14,235.45	13,825.51	13,825.63
Secondary Income	Conference & Secondary Income	74,733.36	52,962.09	66,634.41	46,448.78	31,307.64	31,272.90	31,238.17
Investment Funds transferred to PAEMSA 8/2015	Monthly Dividends into Balance	222,246.02	222,641.03	223,131.60	220,549.36	220,616.70	223,089.40	224,897.95
CASH BALANCE AS OF:								
ACCOUNT	ACCOUNT DESCRIPTION	2/28/2017	3/31/2017	4/30/2017	5/31/2017	6/30/2017		
Contract Fund	2016-2017 Contract Amount \$538,224.00							
Payroll Account	Transfer Account							
Investment Income Fund	Income from Previous Investments HRA							
Secondary Income	Conference & Secondary Income							
Investment Funds transferred to PAEMSA 8/2015	Monthly Dividends into Balance							

A Motion was made by Mr. Bernini and seconded by Dr. Stoy to accept the Treasurers Report. (Motion passed.)

The Treasurer's Report is on file for members to review.

EXECUTIVE DIRECTOR'S REPORT

Ms. Swade, Executive Director, gave the following report:

- A moment of silence was held for Gregory Wentzel, a paramedic with First Aid and Safety Patrol of Lebanon, who died on March 7, 2017. Mr. Deaven, Chief, thanked everyone across the state for all of their support.
- Angie Poorman was welcomed as a new PEHSC Staff member. Angie will be working with the Communications, Education and Data Committees.
- No response from the Department on a letter sent in August requesting that PEHSC be paid in 1/12th monthly payments. A meeting has been scheduled in April to follow up on this.
- No information has been received as yet regarding our 2017-2018 contract with the Department.
- The EMSC Grant fiscal year ended in February. We will be receiving carryover funds.
- We will be submitting a budget revision to the Department in April to move funds within the budget categories.

- PEHSC provided testimony to the House Veterans Affairs and Emergency Preparedness Committee to address financial and staffing concerns of EMS agencies statewide.
- The results of the Pennsylvania EMS System Assessment Survey identified the top priorities as staffing, financial stability and staff wages.
- PEHSC is reviewing plans for the Health and Human Services restructuring to ensure that EMS remains a priority.
- The Governor has established Public Safety Liaison position. We are looking into the role as it applies to EMS.
- SR 60 is now SR6. Information is provided in the meeting documents
- NAEMT EMS On The Hill Day is April 25th. More participation is needed.
- Community Heroes Day is September 16th at Penn State's Beaver Stadium. There is a flyer in the meeting documents and more information is to come.
- The 40th Annual EMS Conference will be held September 20-22, 2017. Ms. Swade apologized for the date conflict with the Jewish New Year as it was not intentional. The dates are the same as last year and the facility only had those dates available to accommodate our group size.

DEPARTMENT OF HEALTH REPORT

Director Gibbons provided the following report:

Administrative

- Director Gibbons has resigned his position as Director of BEMS effective the end of this month. Mr. Barishansky, Deputy Secretary, will be the Acting Director.
- EMS missing from the Governor's 17-18 budget was an oversight.
- Protocols are on track and due out May 15, 2017.

Other

- The National EMS Memorial Bicycle Ride is May 13-20. They are scheduled to arrive in Harrisburg on May 18th. Mr. Woodyard is coordinating the event. Please participate.
- Mr. Gibbons told everyone it had been a privilege to work with them.
- Mr. Jones thanked him and wished him well in his new position.

COMMITTEE/TASK FORCE REPORTS

EMS for Children Advisory Committee – Mr. Stuart, Chair, provided the following report:

The Pennsylvania EMS for Children Advisory Committee met on March 2nd, 2017. Here is a brief summary of discussions and ongoing projects from that meeting:

At the federal level:

Safe Transport of Children

- The Pennsylvania EMSC Program is represented on the national Safe Transport of Children Committee. This committee's ultimate goal is to develop and test safety standards for pediatric restraint devices in ambulances. The committee very recently released an interim guidance

document that can be found by visiting:

<https://www.nasemso.org/Committees/STC/documents/Safe-Transport-of-Children-by-EMS-InterimGuidance-08Mar2017-FINAL.pdf>

EMSC Funding

- Because there is currently no federal budget, EMS for Children is only funded at 57% of the total grant funds for this year. The current continuing resolution is set to expire on April 28, 2017, and action will have to be taken to avoid a governmental shutdown. We are hopeful that full funding will be restored to the EMSC Program.

At the state level:

Facility Recognition Workgroup

- We continue to pursue developing a pediatric medical facility recognition program for emergency departments. The EMSC Program, along with partners from the Pennsylvania chapters of American Academy of Pediatrics, Emergency Nurses Association, American College of Emergency Physicians, the Pennsylvania Trauma Systems Foundation, the Department of Health, the Hospital & Healthsystem Association of Pennsylvania, and other stakeholders, are working to set the ground work for a medical recognition program in PA. The initial meeting of this group was held in November. The group supports the concept of improving emergency department readiness for children and exploring the idea of developing a recognition program in Pennsylvania for emergency departments. The next step for this project is developing a draft version of the guidance for the program.

CPS Technician Course

- EMSC and Pennsylvania Traffic Injury Prevention Project have partnered again to offer a CPS Technician course at no cost for EMS providers, taught (mostly) by EMS providers. This course will be held again at Cranberry Township EMS April 26-29, 2017. There are 3 slots left for this course, and information was emailed out yesterday to Council membership.

Pediatric Reference Guide / Length-Based Tapes for BLS

- It was recently brought to the attention of the Committee that BLS ambulances and squads are required to carry a “Pediatric length-based Drug Dosing/Equipment Sizing Tape, most current version available”. In reviewing these devices, there are few, if any, benefits to BLS EMS vehicles carrying these products. The Committee believes that BLS EMS vehicles should no longer be required to carry these tapes, but, in conjunction with the removal of this requirement, should have access to a pediatric resource chart. The Committee recommended that the Department add a pediatric reference chart to the BLS statewide protocols. See VTRs 0317-01 & 0317-02 for more information.

A motion was made by Ms. Blecher and seconded by Mr. Wertz to approve VTR #0317-01 which recommends: The Department of Health should include a pediatric reference guide in the “Resource Tables” section of the Pennsylvania Statewide BLS Protocols during the next protocol update. (Motion passed)

A motion was made by Ms. Blecher and seconded by Mr. Henry to approve VTR #0317-02 which recommends: The Department of Health should include remove the “Pediatric length-based Drug Dosing/Equipment Sizing Tape, most current version available” equipment requirement from BLS EMS vehicles. (Motion passed)

Membership Committee – Mr. Bernini, Chair, provided the following report:

- Two new Council memberships were received: Canonsburg Hospital and West Penn Hospital.

A Motion was made by Dr. Bail and seconded by Mr. Wertz to approve the membership applications of both Canonsburg and West Penn Hospitals.
(Motion passed.)

ADJOURNMENT OF BOARD MEETING

Following the business of the day, Dr. Bail Motioned and Mr. Bernini seconded to adjourn the Board of Director’s meeting. (Motion passed).

CONVENE ANNUAL COUNCIL MEETING

Mr. Jones, President, convened the Annual Council meeting.

NOMINATING COMMITTEE REPORT

Ms. Blecher, Chair, provided the following report:

- The Slate of Nominees for the 2018-2020 Board of Directors is as follows:
 - Allegheny General Hospital
 - American Heart Association – Great Rivers Affiliate
 - Center for Emergency Medicine of Western Pennsylvania, Inc.
 - Cumberland Goodwill EMS
 - Horsham Fire Company No. 1
 - Main Line Health
 - Non-Profit Emergency Services of Beaver County
 - Pennsylvania Fire & Emergency Services Institute
 - Philadelphia University
 - Williamsport Area Ambulance Service Cooperative
- Mr. Jones thanked the Nominating Committee for their work.

ELECT BOARD OF DIRECTOR SEATS (JULY 1, 2018 – JUNE 30, 2020 TERM)

Mr. Jones, President opened nominations for the 2018-2020 Board of Directors and asked if there were any nominations from the floor.

Mr. Calarco nominated Eastern EMS Pennsylvania EMS Council and Mr. Peischl seconded.

Dr. Bail Motioned and Mr. Bailey seconded to close nominations with eleven organizations on the ballot. (Motion passed).

The electronic voting results were broadcasted and the original slate of ten organizations were elected.

- Mr. Jones, in acknowledging our term limit policy, thanked the following organizations for their participation on the Board of Directors: Ambulance Association, City of Allentown EMS, Columbia Quick Response Services, Inc., UPMC Presbyterian, Valley Ambulance Authority and VMSC of Lower Merion and Narberth.
- The Nominating Committee was reminded that their work was not done, as they would be asked to serve again to nominate the PEHSC Executive Committee at the June meeting.

ADJOURNMENT OF COUNCIL MEETING

Being no further business, Mr. Harig Motioned and Mr. Gratz seconded to adjourn the Council meeting. (Motion passed).

Respectfully Submitted,

J. David Jones
President

JDJ/JS/pm

Please Note: Recommendations voted upon at meetings are reflective of the consensus of the group present at that meeting, and does not guarantee a policy or procedural change by the Pennsylvania Department of Health and the regional EMS councils.