



**RECOMMENDATION FOR CONSIDERATION**

Board Meeting Date: December 10, 2014

Subject: Updates to Pediatric Voluntary Recognition Program

VTR#: 1214-02

Committee/Task Force: EMS for Children

Recommended Goal       Recommended Policy Change       Other: Update to current program

**Recommendation:**

The Department of Health should accept the attached revisions to the current Pediatric Voluntary Recognition Program.

**Rationale [Background]:**

The Pediatric Voluntary Recognition Program (PVRP) has been an ongoing project for the EMS for Children Program at PEHSC. Initial applications were accepted starting in 2013, with the first-round of recognitions sent out in October of the same year. As of December 01, 2014, the Program has recognized 92 EMS agencies, from small volunteer services to some of the largest ambulance services in the state. Additionally, the PVRP has been recognized at a national level and has been praised for its multi-faceted approach to improving pediatric emergency medical in the prehospital setting. The Program is now being considered in other states, using Pennsylvania's program as a model.

In order to keep Pennsylvania at the forefront, the EMSC Committee determined that the attached updates to the PVRP were necessary to keep the program at its prestigious level. The highlights of this recommended update include verbiage regarding child safety seats in ambulances, national EMS assessment survey participation, and a brand new level to the program. The new level will recognize EMS agencies that have Certified Passenger Safety (CPS) Technicians and actively ensure that child safety seats are properly installed in a parent's or caregiver's vehicle.

**Medical Review [Concerns]:**

No concerns.

**Fiscal Concerns:**

While there is a cost to the CPS Technician program, the EMSC Program may be able to offer supplemental funding to interested EMS agencies to cover costs incurred. There are no other expected fiscal impacts.

**Educational Concerns:**

None with this proposed update.

**Plan of Implementation:**

To implement these updates, the EMSC Program and Advisory Committee will re-distribute the program guidance in electronic version. Additionally, EMS agencies current in the program will be provided with personalized information and updates on the program to transition as needed.

The EMSC Committee offers consultation to the Department in regard to the content of this Vote to Recommend (VTR) and its attached documents. The EMSC Committee specifically offers staff or member support to participate in Department deliberations regarding this recommendation in an effort to convey committee discussions.

**Board Meeting Comments/Concerns:**

This VTR was presented at the PEHSC Board of Directors meeting, and, after the updates to the program were explained, the membership had no discussion or dissent related to the matter and VTR 1214-02 passed unanimously.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
President

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For PEHSC Use Only – PA Department of Health Response

Accept: \_\_\_\_\_ Table: \_\_\_\_\_ Modify: \_\_\_\_\_ Reject: \_\_\_\_\_

Comments:

Date of Department Response: \_\_\_\_\_



# **OVERVIEW OF THE PENNSYLVANIA EMS FOR CHILDREN PEDIATRIC VOLUNTARY RECOGNITION PROGRAM**



**A Partnership Between:  
The Pennsylvania Department of Health  
Bureau of Emergency Medical Services**

**and**

**The Pennsylvania Emergency Health Services Council  
Emergency Medical Services for Children (EMSC) Program**

**Effective January 05, 2015**

*Funding for this project was provided by a grant from the Health Resources and Services Administration, an agency of the U.S. Department of Health and Human Services*



January 05, 2015

Dear EMS Agency Administrator:

It is my pleasure to introduce updates to this nationally-recognized voluntary statewide initiative that is being sponsored by the Pennsylvania Department of Health, Bureau of EMS and the Pennsylvania Emergency Health Services Council (PEHSC) EMS for Children (EMSC) program. This is a multi-phase recognition program for EMS agencies who wish to establish programs and standards to improve their capabilities to deliver care to pediatrics. Again, participation in this program is entirely voluntary.

This is an excellent opportunity for your agency to receive recognition within your community and from local media outlets for going “above and beyond.” **It is important to note that your decision to participate in this recognition program will not impact your licensure by the Pennsylvania Department of Health.**

If your organization is interested in participating in this program, please review this overview manual and complete and return the attached application. Organizations who successfully complete the application process will receive a certificate and decals to affix to its EMS vehicle(s) to recognize its accomplishment and commitment to Pennsylvania’s youth. As future phases are developed for this program, additional information will be sent so that organizations can begin work to achieve each phase.

Should you have any questions, please don’t hesitate to contact the staff at the Pennsylvania Emergency Health Services Council office at (717) 795-0740 or [pehsc@pehsc.org](mailto:pehsc@pehsc.org).

Sincerely,

A handwritten signature in black ink that reads "Janette Swade". The signature is fluid and cursive.

Janette Swade  
Executive Director  
PEHSC

A handwritten signature in black ink that reads "Richard Gibbons". The signature is fluid and cursive.

Richard Gibbons  
Director, Bureau of EMS  
Pennsylvania Department of Health

**Note: 2015 revisions are highlighted**, except in appendices. For a full summary of changes from previous versions, please contact PEHSC.

# TABLE OF CONTENTS

Introduction .....	3
Frequently Asked Questions .....	4
Program Levels .....	5
Level I – Basic – Equipment Standards and Assessment Participation .....	5
Level II – Intermediate – ChildLine Child Abuse Clearance Requirement .....	6
Level III – Advanced – Pediatric Education for Providers .....	7
Level IV – Master – Community Outreach Programs .....	7
Level V – Expert – Child Passenger Safety Technicians.....	8
Application Process.....	9
Application Review Process .....	9
Award of Recognition .....	11
Inspection by Regional EMS Council.....	11
Appendix A: Required Equipment and Supplies .....	12
Appendix B: ChildLine Background Check Compliance.....	15
Appendix C: Pediatric Education Compliance .....	17
Appendix D: Community Outreach Programs.....	19
Appendix E: Child Passenger Safety Technician Compliance.....	21
Appendix F: Application for Enrollment.....	24

## **Introduction**

This document has been prepared by the Pennsylvania Emergency Medical Services for Children (EMSC) Program in partnership with the Pennsylvania Department of Health's Bureau of Emergency Medical Services and the Pennsylvania Emergency Health Services Council (PEHSC), with financial support from the U.S. Health Resources and Services Administration (HRSA), to assist the leadership of licensed EMS agencies within the Commonwealth that desire to apply for recognition through the Pennsylvania EMSC Voluntary Recognition Program. EMS agencies, of all types, currently licensed within the Commonwealth of Pennsylvania are eligible to participate. This overview manual will describe the steps necessary to apply for, and maintain, recognition status.

This document is subject to review and revision; therefore, the applicant is encouraged to review a current copy and confer with the Pennsylvania Emergency Health Services Council or Bureau of EMS to secure additional assistance. The most recent version of this overview document is posted on the Pennsylvania EMS for Children website – [www.paemsc.org](http://www.paemsc.org).

## **Frequently Asked Questions**

**Q. Is participation in this program mandatory? Does the Department of Health plan to mandate future participation?**

A. No; this program is entirely voluntary.

**Q. What are the benefits to participating?**

A. Not only will participation improve the capability of your organization to treat pediatric emergencies, but it will also allow you to present your achievement to your local media outlets, elected officials, and the members of your community.

**Q. Is there a fee to participate in this recognition program?**

A. No. There is no cost to an organization to participate in the first phase of the program beyond the cost to meet the requirements of the program, which we hope are minimal.

**Q. Is participation in this program available for QRS?**

A. Yes, Quick Response Services are eligible for recognition through this program by meeting the QRS requirements listed in Appendix A.

**Q. My pulse-ox doesn't have pediatric probes but it seems to work on children, does this count?**

A. Yes, the terminology used on the required equipment list is based on federally-developed lists. EMS agencies will comply with the Pennsylvania Voluntary Recognition Program as long as its pulse-oximeter is pediatric CAPABLE, even if it doesn't have a specific pediatric probe. Managers are encouraged to obtain documentation from their pulse-ox manufacturer validating the unit's ability to obtain accurate readings on pediatric patients.

**Q. What is meant by "small, medium, and large" extremity splints?**

A. The terminology used on the required equipment list is based on federally-developed lists. EMS agencies will comply with the Pennsylvania Voluntary Recognition Program as long as it carries, on all units, a variety of splint sizes that would be appropriate for use on pediatric patients. Typically, SAM splits (or equivalent) and a variety pack of padded board splints will serve this purpose.

**Q. Is there any way to avoid the expense associated with completing ChildLine checks?**

A. While the cost of the ChildLine check is not able to be waived, we understand the concern. EMS agencies who cannot afford to submit forms for their entire staff/membership are encouraged to complete checks on the full-time/regular providers first and then complete checks on the remaining providers as soon as possible.

**Q. Do I request a special inspection through my respective EMS Region?**

A. No. There is no requirement for a special inspection and EMS Regions have been asked to deny such a request in order to keep the program uniform state-wide. EMS agencies will be recognized based on good faith for initial recognition and will then be inspected by their respective EMS Region to ensure compliance with the program during the regularly scheduled triennial inspection.

## Program Levels

The EMSC Voluntary Recognition Program is structured to be a multi-level system of recognition. The fundamental phase, required to obtain initial recognition, centers around EMS agencies carrying pediatric-specific equipment on their EMS vehicles beyond what is currently required for ambulance licensure in Pennsylvania, as well as participation in federal EMSC assessments and surveys (held no more than annually). From there, agencies may opt to attain higher levels of recognition through the program. As the program develops, additional levels may be added or enhanced.

### **Level I – Basic – Equipment Standards and Assessment Participation**

The basic level of recognition relates to pediatric-specific equipment on ambulances, as well as national EMS assessment participation, as described below. To obtain and maintain licensure as an EMS agency in Pennsylvania, inspections occur to ensure compliance with state guidelines. The most current list of Required Equipment and Supplies for Ground and Air Ambulances can be found at <http://www.pehsc.org> or by contacting a Regional EMS Council or the Department of Health, Bureau of EMS.

The federal EMS for Children (EMSC) Program also maintains a list of recommended equipment and supplies for ambulances, which is the metric used to determine a state's compliance with the Federal EMSC performance objectives. The most current copy of this list can be found at [http://www.emscnrc.org/EMSC\\_Resources/Publications.aspx](http://www.emscnrc.org/EMSC_Resources/Publications.aspx).

Appendix A, included at the back of this manual, provides a list of items currently recommended by the federal EMSC Program that are not required for Pennsylvania ambulance licensure. To obtain Level 1 recognition through this Voluntary Recognition Program, agencies must demonstrate that their vehicles/equipment is inclusive of all of the items on this table. Verification of this equipment will occur during an inspection by the Regional EMS Council or through another method approved by the Department of Health (See page 10 for further information).

Though not currently required by the Department of Health to be present on an ambulance at all times, the EMSC Program strongly encourages ambulance services carry some form of pediatric restraint device on all of their transport units. For this program, Appendix A notes that a proper restraint device must be available at all times, even if it is held at the station for pediatric calls or on a supervisor vehicle or other support vehicle/resource. This requirement only applies to licensed transport units (e.g. an ambulance). For more information on safe transport, and for information on how to obtain safe transport devices, EMS agencies should contact the Pennsylvania EMSC Program or visit [www.paemsc.org/education](http://www.paemsc.org/education).

In addition to equipment requirements, EMS agencies seeking recognition under the Voluntary Recognition Program are required to participate in any national EMS for Children surveys or assessments, administered by the National EMSC Data Analysis Resource Center (NEDARC). These surveys occur no more than once per year and generally take 30 minutes or less to complete. Survey periods generally last for three months and selected EMS agencies are provided with advance notice of the upcoming survey. Note: Because of the large number of agencies in the state, Pennsylvania only surveys a sample size of EMS agencies so not all EMS agencies may be asked to participate in every survey.

## **Level II – Intermediate – ChildLine Child Abuse Clearance Requirement**

The EMS for Children program in Pennsylvania maintains a position that criminal acts, especially those against children, should be prevented whenever possible. **The Pennsylvania Department of Human Services (formerly Department of Public Welfare)** makes available a ChildLine background clearance to identify subjects convicted of crimes against children, including abuse and assault, among others.

For more information on ChildLine and how it relates to EMS providers, as well as **NEW** online reporting and submission options, please visit <http://www.paemsc.org/resources.html#childline>

Specific information about the ChildLine program can be found at <http://www.dhs.state.pa.us/provider/childwelfareservices/childlineandabuseregistry/index.htm>

The Child Abuse History Clearance Forms can be found at <http://www.dhs.state.pa.us/findaform/childabusehistoryclearanceforms/>

To obtain recognition at the Intermediate level, an EMS agency shall require that each of its **EMS providers (including EMSVOs)** submit to a background clearance through the Pennsylvania ChildLine and maintain a copy of the clearance on file at the EMS agency.

*Please note:* The EMSC program does not recommend specific actions against EMS providers with a founded history of child abuse and encourages EMS agency managers to seek legal counsel. In addition, the frequency of repeating background clearances is at the discretion of the EMS agency; however, at least one report form must be on file for each EMS provider. Agencies are encouraged to repeat background checks every two years.

Organizations who can demonstrate that **all EMS providers, including EMSVOs,** have completed a **ChildLine** child abuse background clearance are eligible for recognition at the Intermediate level. A signed letter (Appendix B) from the EMS agency manager indicating compliance is acceptable to achieve recognition; however, it should be understood that any EMS agency receiving recognition at this level is subject to a random audit of its personnel records specific to the ChildLine clearance report form. At the discretion of the EMS agency manager, new EMS providers currently possessing a ChildLine clearance may submit their existing form to meet background clearance requirements.

### **Level III – Advanced – Pediatric Education for Providers**

Another performance measure of the federal EMSC program identifies continuing education related to pediatrics as a critical component of an EMS provider’s recertification process. To achieve recognition at the Advanced Level through the EMSC Voluntary Recognition Program, an EMS agency shall require its EMS providers (*excluding* EMSVOs) to receive a minimum of four (4) hours of continuing education, as approved by the Pennsylvania Department of Health, on pediatric-specific subject matter on an annual basis. Put simply, all EMS providers (except EMSVOs) at the EMS agency must complete four hours of pediatric-specific continuing education every year.

Verification will be completed in the form of a letter signed by the EMS agency’s Medical Director (Appendix C); however, it should be understood that any EMS agency receiving recognition at this level is subject to a random audit of its personnel training records specific to pediatric continuing education. EMS agencies will need to hold on file proof of completion of the required course hours for each EMS provider at the EMS agency. EMS providers who function at multiple EMS agencies are allowed to use the same courses to satisfy the requirements of this level at all EMS agencies.

### **Level IV – Master – Community Outreach Programs**

Beyond simply providing high quality and safe clinical care to children, EMS agencies demonstrating excellence in pediatric care also share a responsibility to provide education, injury prevention initiatives, and outreach within their community. This outreach can be accomplished in multiple ways and may target a variety of audiences (children, parents, school teachers, etc.).

To achieve recognition at the Master level through the EMSC Voluntary Recognition Program, an EMS agency shall regularly participate in community outreach initiatives. While this outreach shall include at least two (2) offerings on an annual basis, there is no specific way that this must be accomplished as long as a benefit to children can be demonstrated. Some examples include:

1. Hosting a community safety day at the ambulance station;
2. Hosting a community CPR class, including child/infant curriculum components;
3. Providing a presentation to local elementary school students on EMS;
4. Conducting injury prevention talks at the local swimming pool; and,
5. Partnering with your local schools to educate and improve awareness of EMS topics including, but not limited to, compression-only CPR, first aid, and 9-1-1 usage.

Any events submitted will be subject to approval by the Advisory Committee of the Pennsylvania EMS for Children Program, and, whenever possible, notice of an event shall be provided to the program prior to its occurrence. EMS agencies should complete Appendix D, indicating what events have occurred over the past year and any upcoming events. If an EMS agency has more events than space available, then EMS agencies are encouraged to submit a supplemental list in addition to the form found in Appendix D.

## **Level V – Expert – Child Passenger Safety Technicians**

Recognizing that one of the major causes of injury in children is motor vehicle collisions, the EMSC Program wishes to recognize EMS agencies working to ensure all children are safe in their own child safety seats. To meet the requirements of this level, EMS agencies shall do the following:

1. Have, at a very minimum, one (1) certified Child Passenger Safety (CPS) Technician at the EMS agency.
2. Host at least one (1) car seat inspection event annually. EMS agencies are encouraged to contact Safe Kids PA to provide notice of this event (contact information is below). This event can be used to satisfy one (1) event requirement of Level IV of this program.
3. Provide car seat checks year-round, either during regular scheduled hours or by appointment, or a combination of both.

EMS agencies should complete Appendix E, indicating which EMS provider(s) at the EMS agency are CPS Technicians. If an EMS agency has more CPS Technicians than space available, then EMS agencies are encouraged to submit a supplemental list in addition to the form found in Appendix E.

To encourage EMS agencies to have a cadre of their EMS providers become certified CPS Technicians, the Pennsylvania EMS for Children Program is pleased to offer financial assistance to any EMS agency involved in the PVRP or seeking to become involved. For more information, please contact the EMS for Children Program Manager at PEHSC regarding availability of supplemental funding.

For more information on the National CPS Technician Certification, please visit the following Safe Kids website: <http://cert.safekids.org/>

For information on how to become a CPS Technician, visit the following Safe Kids webpage: <http://cert.safekids.org/become-tech>

Safe Kids PA  
Center for Schools and Communities  
275 Grandview Avenue, Suite 200  
Camp Hill, PA 17011  
(717) 763-1890 or (800) 683-5100

## Application Process

### **To Obtain an Application:**

1. Application forms can be downloaded from [www.paemsc.org](http://www.paemsc.org).
2. If you do not have internet access, applications can be requested by contacting:  
The Pennsylvania Emergency Health Services Council  
Attn: EMS for Children Program  
600 Wilson Lane, Suite 101  
Mechanicsburg, PA 17055  
(717) 795-0740  
[pehsc@pehsc.org](mailto:pehsc@pehsc.org)

### **Submitting a Completed Application:**

At such time that the applicant believes the EMS agency is ready for application submission, the completed application should be returned to the Pennsylvania Emergency Health Services Council in one of the following three ways:

1. Via U.S. Mail:  
The Pennsylvania Emergency Health Services Council  
Attn: EMS for Children Program  
600 Wilson Lane, Suite 101  
Mechanicsburg, PA 17055
2. Via fax: (717) 795-0741
3. Via e-mail: [pehsc@pehsc.org](mailto:pehsc@pehsc.org)

## Application Review Process

### **1. EMS for Children Program Review**

All applications must be sent to the Pennsylvania Emergency Health Services Council for initial review, during which process the applications will be checked for completeness and accuracy. The EMS agency's licensure status and status of "good standing" will be verified through the Pennsylvania Department of Health's Bureau of EMS and the appropriate Regional EMS Council. If further information is needed or the application is in need of correction or further completeness, the applying agency will be contacted by the EMS for Children Project Manager via e-mail or phone.

### **2. Regional EMS Council Notification**

The Regional EMS Council will be notified of any EMS agencies within their region seeking initial recognition through this program. The Regional EMS Council will hold the physical inspection request until the EMS agency is scheduled for its next triennial licensure inspection or until an inspection is conducted for another reason (replacement vehicle, etc.). Please note that the Bureau of EMS reserves the right to have the final decision on recognition or appeals of any EMS agency in this program.

Regional EMS Councils are able to access the current list of recognized EMS agencies at any time. This list is available on the PA EMSC website by going to [www.paemsc.org/current-projects](http://www.paemsc.org/current-projects) and clicking the hyperlink entitled "List of Recognized Agencies".

### **3. Appeal Process for Denied Applications**

EMS Agencies may appeal a decision to deny recognition or a change in recognition status or level by submitting a written request to have their application or status re-evaluated. Appeal letters should be submitted to the Pennsylvania Emergency Health Services Council for review by the EMS for Children Advisory Committee, which includes representation from the Department of Health, Bureau of EMS and Regional EMS Councils. A written response to the appeal will be returned to the EMS agency within 90 days of its receipt.

### **4. Suspension or Revocation**

Recognition through this program may be suspended or revoked if the service:

- a. Willfully or repeatedly violated any provision of these guidelines;
- b. Willfully or repeatedly acted in a manner inconsistent with preserving the health and safety of patients, the public, or providers;
- c. Provided falsified information in order to gain recognition;
- d. Failed to maintain the standards of this Voluntary Recognition Program as identified in the guidance; or
- e. Failed to provide services to any persons due to inability to pay, sexual preference, race, age, sex, ethnic origin, or any other reason deemed by the Department of Health to be discriminatory in nature.

### **5. Renewal of Recognition**

Once recognized through this program, renewal will be automatic, as long as the standards identified in this program are maintained. During the triennial inspection of the EMS agency by the Department of Health, through a Regional EMS Council, the agency is also subject to inspection of the standards identified in this guidance.

### **6. Submitting Application for Level Advancement or Downgrade**

To voluntarily upgrade or downgrade a recognition level or levels, the EMS agency shall contact the EMS for Children Program Manager at PEHSC, in writing, with documentation of support for level upgrade or rationale for level downgrade. The documentation for level(s) advancement is the same documentation that an EMS agency would use to be initially recognized. To voluntarily downgrade, please contact the EMSC Program Manager directly. The EMS for Children Program Manager will ensure that supporting documentation is appropriately completed and will send updated decals to the EMS agency. The EMS for Children Project Manager will contact the Bureau of EMS and the respective EMS Region to advise them of the status change.

## **Award of Recognition**

Upon successful submission of completed verification documentation, the EMS for Children Program will send a recognition certificate and decal(s) to the applicant. While placement of the vehicle recognition decal is strongly encouraged, it is not required. Successful applicants, by virtue of applying for recognition, authorize their organization name and general information to be posted in program documents and on the EMS for Children website. EMS agencies are also encouraged to promote their recognition under this program through a public relations event, press release, etc. The EMS for Children Program has a generic press release available for EMS agencies, as well as other support services. EMS agencies seeking assistance with public relations events should contact the EMS for Children Project Manager.

In the event that an organization no longer maintains recognition status, decals must be removed from all EMS vehicles and returned to the Pennsylvania Emergency Health Services Council. An EMS agency may also request blank decals to cover currently displayed decals.

## **Inspection by Regional EMS Council**

The Regional EMS Council will inspect for the additional pediatric items in conjunction with the ambulance service's standard licensure inspection. *Inspections will not be conducted by the Regional EMS Councils solely to inspect for the supplemental pediatric items.* For example, if an EMS agency is due for licensure inspection in December of 2016 and enrolls in the EMSC Voluntary Recognition Program in October of 2015, it will not physically be inspected for the pediatric items included in this document until the 2016 inspection.

A voluntary compliance reporting mechanism (*i.e.*, verification letters) is available to those agencies to allow them to receive good faith recognition in advance. In the event of Department of Health Safety Spot Inspections, those agencies recognized through this program are subject to inspection for the pediatric items required by this program.

## **APPENDIX A**

### **REQUIRED EQUIPMENT AND SUPPLIES**

## Required Supplemental Pediatric Equipment Updated: January 2015

The following equipment must be carried on ALL EMS agency vehicles, as a supplement to the respective equipment currently required for Pennsylvania Licensure. For example, current Department of Health standards require a total of two 2.5mm ET tubes or two 3.0mm ET tubes. This program, however, requires a total of two of each size.

### QRS Equipment:

- + Pulse Oximeter with pediatric capability *or* pediatric and adult probes (1)
- + Small Extremity Splint (1)
- + Medium Extremity Splint (1)
- + Large Extremity Splint (1)

### BLS/IALS Equipment:

- + Pulse Oximeter with pediatric capability *or* pediatric and adult probes (1)
- + Small Extremity Splint (1)
- + Medium Extremity Splint (1)
- + Large Extremity Splint (1)
- + The *availability* of age/size-appropriate pediatric restraint device/system. This device/system does not have to be present on the EMS vehicle but must be available for use at the EMS agency, if the EMS agency operates licensed vehicle(s) capable of patient transport.

### ALS Equipment:

- + All equipment identified for BLS
- + Adult Intraosseous Needle (1)
- + Pediatric Intraosseous Needle (1)
- + Miller Laryngoscope Blades Sizes 0, 1, 2, and (3 or 4) – **(4 total)**
- + MAC Laryngoscope Blades Sizes 2 and (3 or 4) – **(2 total)**
- + Endotracheal tube sizes: **(2 of each size)**
  - o 2.5
  - o 3.0
  - o 3.5
  - o 4.0
  - o 4.5
  - o 5.0
  - o 5.5
  - o 6.0
  - o 7.0
  - o 8.0



**Pennsylvania EMSC Voluntary Recognition Program  
Compliance Reporting Form  
Pediatric Ambulance Equipment & Assessment Participation**

*To be completed by an EMS agency administrator (e.g., chief, human resources administrator, director, president, etc.).*

By signing this verification form, I attest to the fact that my EMS Agency maintains, on all EMS vehicles, all pediatric equipment mandated by Pennsylvania licensure standards and all of the optional equipment as required by the Pennsylvania EMSC Voluntary Recognition Program.

I acknowledge that our equipment, specific to this form, is subject to audit and inspection without notice, including during a Department of Health Safety Spot Inspection. Additionally, I understand that when a national EMS assessment, administered by NEDARC, is conducted that my EMS agency must participate in the survey, if selected.

I acknowledge that future ambulance licensure inspections conducted by the Department of Health and Regional EMS Council(s) will verify the continued maintenance of these items in order to maintain recognition through the EMSC Voluntary Recognition Program.

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Agency Name:** \_\_\_\_\_ **Affiliate #** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **APPENDIX B**

### **CHILDLINE BACKGROUND CHECK COMPLIANCE**



**Pennsylvania EMSC Voluntary Recognition Program  
Compliance Reporting Form  
PA ChildLine Background Checks**

*To be completed by an EMS agency administrator (e.g., chief, human resources administrator, director, president, etc.).*

By signing this verification form, I attest to the fact that my EMS Agency maintains, on record, a Pennsylvania Department of Human Services ChildLine background clearance on all of our EMS providers who function as clinical care providers for our agency, as well as EMSVOs that actively operate our EMS vehicles.

I acknowledge that our personnel records, specific to this form, are subject to audit and inspection without notice.

I acknowledge that the requirement of the EMSC Voluntary Recognition program is simply to ensure a background clearance is conducted on all EMS providers (including EMSVOs), but that I have been advised by the program to seek legal counsel on any actions concerning any EMS provider with a founded ChildLine report. Also, I understand that this program currently does not require updated clearances, but recommends that my EMS agency repeat ChildLine background clearances every two years.

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Agency Name:** \_\_\_\_\_ **Affiliate #** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **APPENDIX C**

### **PEDIATRIC EDUCATION COMPLIANCE**



**Pennsylvania EMSC Voluntary Recognition Program  
Compliance Reporting Form  
Pediatric Continuing Education**

*To be completed by the EMS agency Medical Director.*

By signing this verification form, I attest to the fact that my EMS Agency requires that all EMS providers, excluding EMSVOs, obtain a minimum of four (4) hours of continuing education on pediatric-specific subject matter per year. This continuing education can only be approved courses by the Pennsylvania Department of Health for EMS continuing education credit.

I attest that we maintain, on record, proof of this accomplishment, such as course completion certificates or Pennsylvania EMS continuing education reports for each provider at our EMS agency.

I acknowledge that our training records, specific to this requirement, are subject to audit and inspection without notice.

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Agency Name:** \_\_\_\_\_ **Affiliate #** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **APPENDIX D**

### **COMMUNITY OUTREACH PROGRAMS**



**Pennsylvania EMSC Voluntary Recognition Program  
Compliance Reporting Form  
Community Outreach Programs**

*To be completed by an EMS agency administrator (e.g., chief, human resources administrator, director, president, etc.).*

By signing this verification form, I attest to the fact that my EMS Agency regularly participates in a minimum of two (2) community outreach offerings annually which focus on pediatric education, injury prevention initiatives, and/or outreach within our community. These outreach events include, but may not be limited to, the following:

1. \_\_\_\_\_  
\_\_\_\_\_

Date held/scheduled: \_\_\_\_\_

2. \_\_\_\_\_  
\_\_\_\_\_

Date held/scheduled: \_\_\_\_\_

I attest that we maintain, on file at my EMS agency, a record of our participation in these types of community outreach events and will provide notice, whenever possible, to the Pennsylvania EMSC Program of upcoming community outreach events. I acknowledge that all records of these events are subject to audit and inspection without notice.

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Agency Name:** \_\_\_\_\_ **Affiliate #** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **APPENDIX E**

### **CHILD PASSENGER SAFETY COMPLIANCE**



**Pennsylvania EMSC Voluntary Recognition Program  
Compliance Reporting Form  
Child Passenger Safety Technicians**

*To be completed by an EMS agency administrator (e.g., chief, human resources administrator, director, president, etc.).*

By signing this verification form, I attest to the fact that my EMS Agency has at least one (1) nationally-certified Child Passenger Safety (CPS) Technician on staff or as a member of our EMS agency. The following EMS provider(s) or member(s) of our EMS agency are CPS Technicians:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

I acknowledge that the above-listed personnel are certified by the National Child Passenger Safety Certification Training Program. I understand that the CPS Technician database will be checked to ensure compliance with this Voluntary Recognition Program.

I acknowledge that my EMS agency will complete at least one (1) child safety seat inspection event annually, and that our CPS Technician(s) will be available either during regular weekly hours or by appointment, or a combination of both.

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Agency Name:** \_\_\_\_\_ **Affiliate #** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **APPENDIX F**

### **APPLICATION FOR ENROLLMENT**

## Application for Enrollment Pennsylvania EMSC Voluntary Recognition Program

The Pennsylvania Department of Health, Bureau of Emergency Medical Services has implemented a voluntary recognition program to improve care provided to pediatric patients.

Please complete the following demographic information in its entirety and forward this request for participation to the Pennsylvania Emergency Health Services Council office via mail, fax, or email. Please note that incomplete applications will not be accepted.

### EMS Agency Information

Name:			
Address:			
Affiliate #:		Level Applied for:	
Primary Contact Name:			
Phone Number:			
Email Address:			

### EMS Agency Medical Director Information

Name:			
Address:			
Phone Number:			
Email Address:			

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EMS for Children Program  
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(717) 795-0740  
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