



**PEHSC Board of Directors and Annual Council Webinar
Wednesday, March 14, 2018**

Minutes

CONVENE BOARD OF DIRECTOR'S MEETING

Mr. Jones, President, began the meeting at 10:00 with introductions from all.

BOARD MEMBERS PRESENT

Allegheny County EMS Council – Douglas Garretson
Allegheny General Hospital – David Lindell
Center for Emergency Medicine of Western Pennsylvania. – Walt Stoy, Ph.D.
Center for Emergency Medicine of Western Pennsylvania – Ronald Roth, MD
Cetronia Ambulance Corps. – Chris Peischl
Cumberland Goodwill EMS – Nathan Harig
Emergency Medical Services Institute – Thomas McElree, Esq.
First Aid and Safety Patrol of Lebanon – Anthony Deaven
Harrisburg Area Community College – Robert Bernini
Highmark, Inc. – Robert McCaughan
Horsham Fire Company No. 1- Duane Spencer
Lehigh Valley Health Network – Joel Calarco
Penn State Milton S. Hershey Medical Center – Steven Meador, MD
Pennsylvania Fire and Emergency Services Institute (PFESI) – Donald Konkle
Pennsylvania State University – J. David Jones
Second Alarmers Assn. and Rescue Squad of Montgomery Cty. – Ken Davidson
Seven Mountains – Patrick Shoop
Thomas Jefferson University – Jean Bail, RN, Ed.D.
Thomas Jefferson University – Jesse Coale
Tower Health - Anthony Martin
Tower Health – Mervin Wertz
Valley Ambulance Authority – J.R. Henry
VFIS/Education and Training Services – William Niehenke
Wellspan York Hospital – Steven Schirk, MD
Williamsport Area Ambulance Service Cooperative – Gregory Frailey, DO

COUNCIL MEMBERS PRESENT

Ambulance Association of Pennsylvania (AAP) – Donald DeReamus
Ambulance Association of Pennsylvania (AAP) – Heather Sharar
Burholme EMS – Tim Hinchcliff
Burholme EMS – Blake Bradley
Centre LifeLink EMS – Kent Knable
Chester Co. Department of Emergency Services – Harry Moore

Chester Co. EMS Council, Inc. – Leo Scaccia
City of Allentown EMS – Eric Gratz
Eastern Lebanon County School District (ELCO) – Donald Kilheffer
Eastern PA EMS Council – Jason Smith
Hospital & Healthsystem Association of PA – Thomas Grace, RN
Montgomery County Ambulance Association – Timothy Hinchcliff
Myerstown First Aid Unit – David Kirchner
Southern Alleghenies EMS Council – Carl Moen
UPMC Presbyterian – Myron Rickens
Uwchlan Ambulance Corps. – Emily McCarthy

DEPARTMENT OF HEALTH / BUREAU OF EMS STAFF

Douglas Kupas, MD - PA EMS Medical Director
John Englert, Program Manager
Travis Woodyard, EMS Systems Specialist

PEHSC STAFF

Janette Swade, Director
Donald Potter
Angie Poorman
Andy Snavely
Patti Morrison

OTHERS

Peter Freykowski- UPMC Presbyterian
Josh Stuart – EMSC Chair

APPROVAL OF MINUTES

A Motion was made by Mr. Henry and seconded by Mr. Deaven to approve the previous board meeting minutes of December 6, 2017. (Motion passed.)

PRESIDENT’S REPORT

- Congratulations to Dr. Stoy on receiving the James O. Page award for leadership.
- Testimony was provided to the Veterans Affairs and Emergency Preparedness Committee on both EMS Systems Issues and CISM/PTSD.
- 911 Committee met on March 1st.
 - Title 35 is being rewritten.
 - The 911 Act expires in 2019.
 - State Radio Project ongoing
 - 911 fund going well and dedicated to 911
 - Aerial overfly 2018 to map entire state.
 - \$316 million annually from taxes and phone.
 - USDA offering loans and grants available to first responders in rural areas of less than 20,000 in population.

TREASURER'S REPORT

Dr. Roth, Treasurer, provided the following financial update:

		CASH BALANCE AS OF:						
ACCOUNT	ACCOUNT DESCRIPTION	7/31/2017	8/31/2017	9/30/2017	10/31/2017	11/30/2017	12/31/2017	
Contract Fund	2017-2018 Contract Amount \$653,428.39	91,304.52	93,182.47	100,212.69	94,657.56	22,398.96	30,072.48	
Payroll Account	Transfer Account	6,442.79	9,964.09	14,803.10	20,301.00	24,489.30	29,933.22	
Investment Income Fund	Income from Previous Investments HRA	12,892.34	12,830.47	12,830.58	12,830.69	12,830.80	12,830.91	
Secondary Income	Conference & Secondary Income	46,755.67	65,494.14	90,628.52	86,658.20	80,808.54	81,133.81	
Investment Funds transferred to PAEMSA 8/2015	Monthly Dividends into Balance	236,190.58	236,041.83	240,440.93	242,691.00	245,264.35	248,130.70	
		CASH BALANCE AS OF:						
ACCOUNT	ACCOUNT DESCRIPTION	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018	
Contract Fund	2017-2018 Contract Amount \$653,428.39	24,217.65						
Payroll Account	Transfer Account	34,136.65						
Investment Income Fund	Income from Previous Investments HRA	12,610.25						
Secondary Income	Conference & Secondary Income	83,201.51						
Investment Funds transferred to PAEMSA 8/2015	Monthly Dividends into Balance	256,009.81						

DRAFT

A Motion was made by Mr. Henry and seconded by Dr. Frailey to accept the Treasurers Report. (Motion passed.)

The Treasurer's Report is on file for members to review.

EXECUTIVE DIRECTOR'S REPORT

Ms. Swade, Executive Director, gave the following report:

- Kay Bartlett, a former BEMS staff member passed recently from ALS.
- Welcome to Andy Snavely. Andy is currently working with LODD issues, EMS Week, PTSF and the State EMS Awards.
- The Line of Credit has been renewed at 130,000.
- The contract for FY 17-18 has been received for \$653,000. Includes changes to EMSC and carryover. EMSOF funds are \$421,000.
- The budget for FY 18-19 has been submitted at the same rate.
- The EMSC Grant was approved.
- Testimony was provided to the House Veterans Affairs & Emergency Preparedness Committee on SR6. Top concerns remain funding and staffing needs.
- Testimony was also provided on PTSD & CISM.
- The new director of BEMS has reached out and we have a call scheduled later this month.
- NAEMT Day On The Hill – April 10th and 11th. Kent Knable and Kim Holman will be representing Pennsylvania.

- PA Chapter of NAEMSP organizational meeting to be held after the MAC meeting on April 18th.

DEPARTMENT OF HEALTH REPORT

Mr. Englert provided the following update:

- The new director for BEMS will start on April 16th.
- National Core Competency Program – all states to have format by 10/1/18.
- NEMSIS – 645 agencies were connected (71%), Since March 1st an additional 62 agencies were connected.
- The Department is participating in the SR6 meetings.

Dr. Kupas provided the following update:

- Two new (non-opioid) medications will be added to the approved list.
- Protocols are due out July 1.
- Participated in National Scope of Practice Meeting in Washington, D.C.
- Glucose monitoring has been added to EMT.
- The Deputy Secretary has been in conversations about Replica.

Mr. Woodyard provided an update on the new EMS Registry.

- The new system went online January 23rd.
- Most issues are associated with poor data from the old system.
- Staff is working to resolve any issues as quickly as possible. One issue was that every course number (Grand Rounds) can only be used during one certification cycle; it is now fixed.

COMMITTEE/TASK FORCE REPORTS

Medical Advisory Committee – Mr. Potter provided the report in the absence of the Chair, Dr. Reihart.

The medical advisory committee met by webinar on Wednesday, January 17, 2018 and offers the following report to the board:

1. Dr. Kupas reported that he is working on final revisions to both the new non-opioid pain control protocol and existing musculoskeletal trauma protocols. He would like to publish these protocols as soon as possible.
2. Dr. Kupas commented on the Governor's naloxone leave-behind program; while it is open to all EMS agencies, it is also a voluntary initiative. From a practical standpoint, it's likely that only EMS agencies that are participating in coordinated community outreach program will provide this service based on the availability of pre-packaged naloxone.
3. The committee reviewed an educational program for syringe-based epinephrine by EMTs in anticipation of the Department's acceptance of the MAC's previous recommendation.
4. Dr. Siberski proposed a pilot program to explore the efficacy of using low-dose ketamine for pain control in the pre-hospital setting. The proposal was tabled until April to provide Dr. Kupas an opportunity to attend and report on a special "ketamine task force" that has been formed by the Acting Secretary of Health.

5. Today, we have one (1) VTR for the board's consideration. VTR 0318-01 recommends the Department of Health issue voluntary best practice guidance to increase the number of commercial tourniquets from two (2) to six (6) devices per EMS vehicle. The MAC also recommends agency medical directors consider a combination of windlass and elastic band type tourniquets on each vehicle.
 - ❖ The current requirement for two (2) tourniquets may be insufficient in mass care situation and could be consumed on a single patient.
 - ❖ The committee is aware of agencies and regions that are developing hostile threat go-bags, each bag contains a minimum of 6 tourniquets.
 - ❖ The number of tourniquets carried on a vehicle can include those devices carried on the provider's person.
 - ❖ Again, this is a recommended best-practice, which does not propose to amend the required equipment list, the effect of which be an unfunded mandate.

A Motion was made by Mr. Deaven and seconded by Mr. Calarco to approve VTR #0318-01 which recommends: The Pennsylvania Department of Health should issue a best-practice recommendation for EMS agencies to carry at least six (6) commercial tourniquets on every licensed vehicle. (Motion passed.)

6. The next meeting of the medical advisory committee, we be an in-person meeting on Wednesday, April 18, 2018 in the Mechanicsburg area.

Mr. Deaven asked a question related to the Epinephrine (EPI) issue and why it has been held up for a pilot.

Dr. Kupas explained that concerns center on sterile technique and dosing concerns. He further noted that the National Scope of Practice group did not accept this for BLS at the current re-write. He also stated that the data shows very few cases in PA. Mr. Potter stated that this is a topic on the agenda for the April MAC meeting.

EMS for Children Advisory Committee – Mr. Stuart, Chair, provided the following report:

- The EMS for Children advisory committee had their first meeting of 2018 on March 1st, which was a webinar/call-in meeting. 25 were in attendance. This meeting was a review of projects and an outline for the upcoming grant cycle performance measures.
- EMS for Children had a significant spend down of funds this year which was used to supply services who responded to the survey, and some regional council offices who requested, with pediatric transport devices. A total of about 200 devices were purchased with these funds. Additionally, funds were used to cover the cost of revising and printing the Emergency Guidelines for School Nurses book, educational materials for distribution and, car seats to assist regions/services in Safe Transport of Children in Ambulances education. We were also able to reimburse agencies and regions who

- requested support, for costs associated with providing pediatric education throughout the commonwealth with the remainder of those funds.
- All of the EMS for Children Symposium webinar series courses, previously housed on the PA EMSC website have been uploaded to PA TRAIN. We are seeing a significant increase in use of these courses since that change, and will continue to work with the Dept. to provide web based pediatric education on this platform. If you have a topic you'd like to see, or that you'd like to present, please contact Angie.
 - EMS for Children was able to fund the recording of a Safe Transport of Children in Ambulances video (Oct. 2017) which was edited into two, 1-hr online modules, also available on TRAIN. In order to receive continuing education credits providers will need to complete both courses.
 - Safe Transport has been a popular topic with regions and agencies and we are receiving requests regularly to provide in person workshops for providers. If you have an interest in the program please contact Angie for information. Various EMS for Children representatives have been invited to several upcoming (and recent) workshops/conferences including, Southern Alleghenies Patient Safety Boot camp, Seven Mountains EMS Council conference, EMMCO West, to present on this information.
 - The Pediatric Voluntary Recognition Program continues to thrive, with over 200 agencies currently participating. Many are still outstanding for the 2017 updates, we will be reaching out to these organizations to get everyone current.
 - This Spring EMS for Children will be conducting a survey on behalf of our federal partners in Pennsylvania. This survey will be for all 161 emergency departments and will focus on two of the performance measures of EMSC, (PM 06 & PM 07) which are interfacility transfer guidelines, and interfacility transfer agreements. Angie may be reaching out to some of you for assistance with gathering hospital contact information, or in completing the survey...please help her!
 - The deadline for the upcoming EMS for Children grant was January 8th, we just received notice this week from HRSA that our application was accepted and the award was granted for the next funding cycle, which will begin April 1. 2018. We are currently only funded at 41% due to the federal budget.

State Plan Committee- Ms. Swade addressed the Board regarding the PA State Plan as an item in our current work plan. It is up to the Board to decide what they want to do as there currently is not a plan in action. Discussion followed and it was decided to let the Executive Committee determine how to proceed but it was agreed to gain input from the Regional Directors on current status of yr. 1-3 indicators as previously identified.

LODD Committee – Mr. Deaven provided an update.

- Concerns remain regarding the loss of Mr. Wentzel.
- Last meeting was yesterday, March 13th.
- Act 101 & 51 are being reviewed as part of SR6.

PRESENTATION

AT&T and First Net Presentation was provided by Jim Mullen.

CONFERENCE REPORT

Ms. Poorman provided an update:

- The 41st Annual EMS Conference is September 5-7th; a save the date flyer is in the meeting packet.
- The conference will be held at Spooky Nook Sports in Manheim, PA.
- The deadline for receipt of speaker proposals is March 31st.

Mr. Jones provided a break.

OTHER BUSINESS

Mr. Deaven asked for a Motion, in regard to the previous EPI discussion for BLS, to reduce the number of EPI Pens required and to send this recommendation to the MAC at the April meeting. Mr. Pieschl Motioned and Mr. Niehenke seconded. (Motion passed.) Discussion centered on how many are required per unit, 2 adult and 2 pediatric.

A question was asked about the Rescue Task Force and have they met recently. Ms. Swade said no, however it is an issue to discuss with the fire commissioner. Staff will offer technical support as in the past.

A question was asked about opioid reversal. Medical Command during a refusal is requesting transport. This was confirmed among the attendees as a statewide concern. Ms. Swade will follow-up with Deputy Secretary Barishansky.

The shortage of Cardizem was discussed as well as a request from the membership to extend the expiration dates of certain drugs.

ADJOURNMENT OF BOARD MEETING

Following the business of the day, Mr. Henry Motioned and Mr. Calarco seconded to adjourn the Board of Director's meeting. (Motion passed).

CONVENE ANNUAL COUNCIL MEETING

Mr. Jones, President, convened the Annual Council meeting.

NOMINATING COMMITTEE REPORT

Mr. Jones read the names of the following organizations leaving the Board and thanked them for their work.

- Cetronia Ambulance Corps.
- Emergency Medical Services Institute (EMSI)
- First Aid and Safety Patrol of Lebanon
- Pennsylvania State University
- Pennsylvania Trauma Systems Foundation
- Seven Mountains EMS

Mr. Deaven, Chair, provided the following report:

- The Slate of Nominees for the 2019-2021 Board of Directors is as follows:
 - Ambulance Association of Pennsylvania
 - Burholme EMS
 - Centre LifeLink EMS
 - Emergency Nurses Association
 - Good Fellowship Ambulance & EMT Training Institute
 - Hospital & Healthsystem Association of PA
 - Penn State Milton S. Hershey Medical Center
 - Southern Alleghenies EMS
 - Tower Health
 - Valley Ambulance Authority

Mr. Jones thanked the Nominating Committee for their work.

ELECT BOARD OF DIRECTOR SEATS (JULY 1, 2019 – JUNE 30, 2021 TERM)

Mr. Jones, President opened nominations for the 2019-2021 Board of Directors and asked if there were any nominations from the floor.

Mr. Pieschl nominated and Mr. Harig seconded to add City of Allentown EMS to the ballot.

Dr. Bail Motioned and Mr. Calarco seconded to close nominations with eleven organizations on the ballot. (Motion passed).

Members were asked to write in City of Allentown EMS on their ballots and vote for 10 of the 11 organizations. Ballots were collected to be counted.

ORGANIZATION REPORTS

Ambulance Association of PA (AAP)- Mr. DeReamus provided the following update:

- The next Board meeting will be held at Seven Springs on March 21st at 4:00 pm.
- Mr. Henry thanked the Association for their work in getting additional funding for medicare reimbursements.
- The next SR6 meeting is scheduled for April 3, 2018 in Chester County.

ELECTION RESULTS

The following organizations were elected to the 2019-2021 Board of Directors Ambulance Association of PA, Burholme EMS, Centre Lifelink EMS, Emergency Nurses Association, Good Fellowship & EMS Training Institute, Hospital & Healthsystem Association of Pennsylvania, Penn State Milton S. Hershey Medical Center, Tower Health-Reading Hospital, Southern Alleghenies EMS and Valley

Ambulance Authority. **Mr. Spencer Motioned and Dr. Bail seconded to accept the election results.** (Motion passed.)

- The Nominating Committee was reminded that their work was not done, as they would be asked to serve again to nominate the PEHSC Executive Committee at the June meeting.

ADJOURNMENT OF COUNCIL MEETING

Being no further business, Mr. Deaven Motioned and Mr. Henry seconded to adjourn the Council meeting at 12:50 pm. (Motion passed).

Respectfully Submitted,

J. David Jones
President

JDJ/JS/pm

Please Note: Recommendations voted upon at meetings are reflective of the consensus of the group present at that meeting, and does not guarantee a policy or procedural change by the Pennsylvania Department of Health and the regional EMS councils.